

NUTRITION PROGRAM ADVISORY COUNCIL

Wednesday, October 12, 2016

MaryAnn Miller called the Nutrition Program Advisory Council meeting to order at 8:30 am.

Roll Call

Ivan Elm, Harvey Grulke, MaryAnn Miller, Mark Roesch

Also Present

Stephanie Levenhagen, Caitlin Richardson, Kris Schefft, Jackie Wendlandt

Absent

Carolyn Flowers, William Hoekstra

Roll Call and Introductions

Introductions all of members present were conducted.

Consideration to Deviate from the Agenda

Mark Roesch motioned and Ivan Elm seconded to consider deviation from the agenda. Motion carried.

Action on the Minutes of the August 10, 2016 meeting

Mark Roesch motioned and Harvey Grulke seconded to approve the minutes of the August 10, 2016 Nutrition Program Advisory Council meeting. The motion carried.

Public Forum

None

Committee Member Update

Jan Duffy has resigned from this committee as she accepted a different job. Let Stephanie know of any interested parties to join our committee.

Introduction of Caitlin Richardson, Columbia/Dodge County Wisconsin Nutrition Education Program (WNEP) Coordinator

Caitlin Richardson spoke about her responsibilities as the Columbia/Dodge County Wisconsin Nutrition Education Program (WNEP) Coordinator. Discussion followed.

Action: Review and discuss Feil's Catering 2017 Bid and approve suggested meal donation for 2017

Stephanie Levenhagen reviewed the items as written in the *Feil's Bid* Recap handout. MaryAnn Miller stated that the 14 cent increase from 2016 to 2017 is quite reasonable. Ivan Elm motioned and Mark Roesch seconded to accept the Feil's Catering 2017 Bid. Motion carried.

Mark Roesch motioned and Ivan Elm seconded to leave the suggested meal donation at \$3.99 for 2017. Motion carried.

November Memory Health Program

Stephanie Levenhagen stated that in November the Senior Dining Program will concentrate on brain health. The Senior Dining Program has paired up with Judy Wiese, Dementia Care Specialist, to offer free memory screens at all 10 dining centers. Stephanie reviewed the *Memory Screening* handout provided. Anyone

wishing to sign up for a free memory screen may do so by calling the Aging & Disability Resource Center of Dodge County (ADRC) office. Discussion followed.

Program Report and Program Statistics

Stephanie Levenhagen reviewed the items as written in the *Nutrition Program Report*, the *Program Statistics*, and the *2016 Donation and Participants Averages* handouts. Brief discussion followed.

Dining Center Reports

Ivan Elm asked if it would be possible to give out free meal tickets as bingo prizes, etc as a way to market the Senior Dining Program. MaryAnn Miller suggested publicizing that gift certificates are available as gifts for loved ones for the holidays. MaryAnn also mentioned framing a gift certificate and placing at all the dining centers to draw participants in for lunch. Discussion followed.

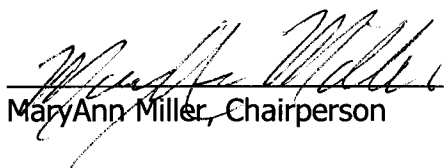
Next Meeting

The next meeting of the Nutrition Program Advisory Council will be held on **Wednesday, December 14, 2016, at 8:30 am** at **199 County Road DF** in **room G046** on the **ground floor** of the Henry Dodge Office Building.

Adjournment

MaryAnn Miller, Chairperson, adjourned this meeting of the Nutrition Program Advisory Council at 8:58 am. The motion carried.

Respectfully Submitted,



MaryAnn Miller, Chairperson

Disclaimer: The above minutes may be approved, amended, or corrected at the next committee meeting.